**NC EAPA Training Form**

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**Full Title of Training of Session:**

**Session Description (3-4 sentences):**

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**Name and Credentials of Speaker(s):**

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**Speaker Bio (3-4 sentences):**

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**Date of Session: Location of Session:**

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**Time and Length of Session (please include exact times and include a 15-minute break for every 1.5 hours of training and designate total learning time. Example: 10:00-11:30, BREAK 11:30-11:45, 11:45-1:15, total time of 3.0 hours):**

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**Instructional Format(s) (Lecture, group activity, experiential):**

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**Learning Objectives (submit 3-4 objectives):**

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**Please submit the following attachments:**

1. Speaker resume/cv (this is in addition to the brief bio requested above).

2. Training session agenda and/or outline (this is more comprehensive and detailed than the session description requested above).

3. A list of A/V, wifi, or room setup requirements.